

FREQUENTLY ASKED QUESTIONS

How should I choose the course?

You can make your course selection by logging in with your username and password at st.bau.edu.tr and clicking on the "Course Selection" tab. You can take your must courses in the "Must Course" field; You can see your elective courses in the "Elective Course" field. You can take a maximum of five credit courses in the fall or spring semesters, and a maximum of two credit courses in the summer semester (in case of opening a course).

Why can't I see the required course to be taken or the elective course I want to choose on the selection screen?

Each compulsory course is offered in the period determined in the curriculum. (In fall and spring.) You can see it in the "Semester Courses" tab under the compulsory courses field on the course selection screen.

You can see the elective courses opened for the program in the relevant semester in the "Elective Courses" tab. Elective courses are subject to a quota. Within the quota of the elective course or the quota allocated for the department, another elective course must be taken.

Where can I find out the number of must and elective courses I should choose?

You can take your compulsory courses from the "Graduation Requirements" tab by logging in to st.bau.edu.tr; You can see the act and credit information of your elective courses and total courses.

- THESIS PROGRAMS 8 CREDIT COURSES + THESIS1 / SEMINAR + THESIS 2
- NON-THESIS PROGRAMS 10 CREDIT COURSES + PROJECT
- DOCTORAL PROGRAMS 8 CREDIT COURSE + SEMINAR + QUALIFICATION + THESIS1 + THESIS 2 + THESIS 3 + THESIS 4
- ✚ COGNITIVE NEUROPSYCHOLOGY PROGRAM 8 CREDIT COURSES + FIELD STUDY 1 + FIELD STUDY 2+ THESIS1 + SEMINAR + THESIS2 + CLINICAL OBSERVATION 1+ CLINICAL APPLICATION1 + CLINICAL OBSERVATION 2 + CLINICAL APPLICATION 2 + THESIS1 + SEMINAR +
- ✚ CLINICAL PSYCHOLOGY PROGRAM 8 CREDIT COURSES + FIELD STUDY I + SUPERVISION I + THESIS1 + SEMINAR + FIELD STUDY II + SUPERVISION II + THESIS2
- ✚ GUIDANCE AND PSYCHOLOGICAL COUNSELING 8 CREDIT COURSES + PSYCHOLOGICAL COUNSELING PRACTICE 1+ PSYCHOLOGICAL COUNSELING PRACTICE 2+ THESIS1 + SEMINAR + THESIS2

Should I choose Seminar and Thesis-1 courses in the same semester? What is a Seminar Course?

Seminar and Thesis-1 courses must be chosen in the same semester. Thesis 1 and Seminar courses are carried out by the thesis advisor, and the process proceeds under the conditions determined by the advisor. It is a work prepared by graduate students, based on the examination and examination of a scientific subject, and consisting of a written report that is presented and evaluated orally. Grade evaluation of the seminar course is made by the lecturer who conducts the course and is evaluated as successful / unsuccessful.

How many courses can I choose together with Seminar and Thesis-1 courses?

If the GPA is 3.00 or above, at most one course can be taken together with Seminar and Thesis-1 courses. If this course is an elective, it can be taken every semester, if it is a compulsory course, it can only be taken during the course itself.

How many courses can I take together with the project course?

In order to choose the project course, it is not necessary to have a minimum average of 3.00. However, in order for the student to graduate when he/she submits his/her project, his/her average must be at least 3.00. The student can take the maximum number of credit courses that must be taken in a semester, in addition to his/her project. **NON THESIS PROGRAMS ARE 3 TERMS, 10 CREDIT COURSES AND THE PROJECT MUST BE TAKEN IN 3 TERMS.**

What is the project? How should it be prepared?

Graduation project is a non-credit research study that must be prepared by Non-Thesis Master's students. The subject of the project is decided by the advisor and the student together. Non-thesis master's students prepare a researched and/or examined scientific subject in the form of scientific research, following the rules of scientific writing, and present it to their advisor as a project. Projects are original works that aim to define a scientific problem or issue, collect data, analyze and discuss the data, and present the results in an order in accordance with the rules of scientific writing. Introduction, Problem, Conceptual Framework, Literature, Method, Results, Conclusion etc. It is prepared in accordance with the Project Writing Guide available at the link <https://bau.edu.tr/content/7689-announcement-for-students-preparing-project-thesis> The project course is non-credit and is evaluated with a letter grade of S (Successful) or letter grade of U (Fail).

What is the Difference of the Project from the Master Thesis?

The term project is similar in every aspect to the thesis prepared by the student in the field of specialization in the master's with thesis. However, the master's thesis is defended in front of a jury, and the term project is presented to the advisor. There is no jury defense in the evaluation of the term project.

How should I choose a consultant, how should I reach faculty members? How should the project or thesis course be chosen?

During the course selection week, Project / Seminar / Thesis-1 / Thesis-2 should be taken in the same way as the courses were taken before. Since this process can be done after all courses are completed, if there is a course or courses not taken, it is necessary to register for that course or courses first. Project and thesis advisors can be chosen from full-time and part-time lecturers. The selected consultant must have at least the title of doctor. Students must determine their advisors and topics before the course selection week. The student can discuss the subject he/she wants to study with the faculty members he/she has taken courses and the faculty members of the BAU academic staff. He/she may request support from the department coordinators in this regard.

By logging in to st.bau.edu.tr, from the "Thesis/Project Application" tab; You must submit your thesis/project topic to the system, together with the name of your thesis/project advisor, on which you have previously agreed on the thesis/project topic and received verbal approval. After you do this, your process will appear on your screen as "Approved by the Coordinator". After your program coordinator approves, it will appear as "Advisor Approval". After your thesis/project advisor candidate approves, you can select your "Thesis1-Seminar/Project" course on your thesis/project application screen. A warning will appear. During the course selection week in the academic calendar, you can select your course from the "Thesis/Project Courses" section under the "Compulsory Courses" tab by entering the "Course Selection" tab.

If the approvals in this process are not completed, you cannot choose your thesis/project courses during the course selection week.

In how many semesters should I complete my credit courses?

In our thesis programs, before taking thesis and seminar courses, within a maximum of four semesters; In our non-thesis programs, you must complete your credit course (and project) load within three semesters.

How can I check the courses I have chosen during the course selection week?

After the student selects the credit course or thesis/seminar/project courses on the course selection screen, the selected courses will be reflected in the "Courses I've Registered" tab. You can check the courses you have selected from this screen.

What happens if I cannot complete my courses after the term defined by YÖK expires to complete my credit courses?

Maximum Student Term Expired; Students with a Project (At the end of the 3rd Term) and the Students with the Thesis (At the end of the 4th Term) can take the Single Course Exam under the conditions determined by the Institute, if they fail to achieve an average of 3.00 or if they fail in their last semester (maximum 2). A student whose maximum period has expired and whose grade point average is below 3.00 cannot take the Single Course exam from the NA course.

I took my thesis 2 Course, what are my processes during the semester?

A student who will be on the defensive during the semester it is necessary to follow the page <https://bau.edu.tr/content/7689-announcement-for-students-preparing-project-thesis>. The Student has to complete her studies by complying with the dates in the calendar published by the Institute based on the Academic calendar. Advisors are required to check for plagiarism the theses whose academic content they approve to be completed. The plagiarism rate is determined as 25% at most. Written and digital copies of the student's thesis, prepared in accordance with the "thesis writing guide" in the relevant link and approved by the advisor by checking the format, until the specified date (determines how it is requested in the published announcement, changes periodically), Advisor approval, plagiarism report, jury The proposal form (to be filled in by the advisor) should be forwarded to the Institute.

The student who is successful at the end of the defense (get S) must submit a hardcover copy of the dissertation approved by the institute, along with the necessary documents, to the Institute in accordance with the issues specified in the link by the deadline.

A student who receives an extension (get PR) at the end of the defense must submit a signed “Dissertation Exam Record Form” and a “Jury Report” to the Institute within 1 month after receiving an extension. Students go back to defense thesis corrections within 3 months, and is obliged to repeat all the stages during the correction period for the thesis (advisor approval, plagiarism report format control such as defense).

At the end of which failed defense (get U) the student is expelled, had requested; graduate program they are registered by switching of the program if there is a non-thesis program course credit load, proposal writing, provided that the requirements are fulfilled and so forth itself non-thesis master's degree.

I want to freeze my recording. What should I do?

In the presence of justified and valid reasons (provided that it is documented), during the education period with the recommendation of the head of the department and the decision of the institute board of directors; Non-thesis graduate students can freeze registration for a maximum of one semester, graduate students with thesis for a maximum of two semesters and doctoral students for a maximum of three semesters. Registration freeze processes are made after the add-drop period, until the end of the fourth week following the start of the semester, through the st.bau.edu.tr / Registration freeze tab.

How can I object to my Exam Grades?

Objection to the exam grades is made by the student to the Institute Directorate with the "Exam Objection Application Form" within three (3) days following the announcement of the exam grades.

Is there a transition from a non-thesis master's program to a thesis program?

Those who continue to the master's program without thesis can transfer to the master's program with thesis, provided that they fulfill the minimum requirements for the master's program with thesis by the higher education institution they applied for. Transition quotas are determined by the Institute on a semester basis. At the beginning of the semester, the Institute has the authority not to open a quota. Students who want to transfer to the program with thesis can apply at the end of the 2nd semester at the latest.

Is there a transition from a master's program with thesis to a non-thesis program?

Those who continue to the master's program with thesis can transfer to the non-thesis master's program, provided that they fulfill the minimum requirements for the non-thesis master's program. Transition quotas are determined by the Institute on a semester basis. At the beginning of the semester, the Institute has the authority not to open a quota. Students who want to transfer to the non-thesis program can apply at the end of the 2nd semester at the latest.

Those who continue to the master's program with thesis can transfer to the non-thesis master's program, provided that they fulfill the minimum requirements for the non-thesis master's program. Transition quotas are determined by the Institute on a semester basis. At the beginning of the semester, the Institute has the authority not to open a quota. Students who want to transfer to the non-thesis program can apply at the end of the 2nd semester at the latest.

In Which Situations Will My Relationship Be Dismissed?

The duration of the master's program with thesis is four semesters, starting from the semester in which the courses related to the program they are enrolled in, regardless of whether they are registered for each semester, and the program is completed in a maximum of six semesters. Students who fail or fail to complete the program at the end of this period are dismissed from the Institute. At the end of four semesters, those who cannot successfully complete the credit courses and seminar course in the curriculum or cannot fulfill the success conditions/criteria stipulated by the Institute within this period; The student who fails in the thesis study or does not enter the thesis defense within the maximum period is dismissed from the Institute. A student whose thesis is found unsuccessful and rejected is dismissed from the Institute.

The duration to complete the non-thesis master's program is at least two semesters, at most three semesters, regardless of whether or not they are registered for each semester, starting with the semester in which the courses related to the program are given. Students who fail or fail to complete the program at the end of this period are dismissed from the Institute.

Can I withdraw from the course? What is Withdrawal?

After the course add–drop period specified in the academic calendar, withdrawal from the registered course can be made until the end of the tenth week following the start of the semester. It can be withdrawn from two courses during the master's and doctoral programs, up to one course per semester. Withdrawal from the course does not mean that the course will be deleted. In the transcript, the course grade is processed as W. The course should be retaken.